



**MINUTES**

**Business Services Committee**

John Benbow, Jr., Chairman  
Katherine Bielski-Medina, Member  
Julie Des Jarlais, Member  
John A. Krings, President

**August 1, 2022**

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494  
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

COMMITTEE MEMBERS PRESENT: Katherine Bielski-Medina, Julie Des Jarlais, John Benbow, Jr. and John A. Krings

ADMINISTRATORS PRESENT: Ed Allison, Phil Bickelhaupt and Aaron Nelson

- I. The meeting was called to order at 7:07 p.m. by John Benbow, Jr.
- II. Public Comment - None
- III. Actionable Items

A. Board Policy 451 - Student Insurance Program / 780 - Insurance Management – First Reading

**BS-1 A motion was made by Katherine Bielski-Medina, seconded by Julie Des Jarlais, to approve the deletion of Policy 451 - Student Insurance Program for first reading be recommended for approval to the Board of Education. Motion carried unanimously.**

**BS-2 A motion was made by Julie Des Jarlais, seconded by Katherine Bielski-Medina, to approve the proposed changes to Policy 780 - Insurance Management for first reading be recommended for approval to the Board of Education. Motion carried unanimously.**

B. Skyward Financial Software Conversion

**BS-3 A motion was made by Katherine Bielski-Medina, seconded by Julie Des Jarlais, to transition the District financial data base from Linq to Skyward with a formal start date of April 1, 2023. Transition and future financial software costs will be paid for by the District's Business Office budget. Motion carried unanimously.**

C. Interactive Flat Panel (IFP) Purchase

**BS-4 A motion was made by Julie Des Jarlais, seconded by Katherine Bielski-Medina, to purchase nine 86" BenQ IFP's from BG Innovations at a total cost of \$35,100.00 to be funded from the 2022-23 Technology Referendum Account. Motion carried unanimously.**

D. Security Surveillance Purchase

**BS-5 A motion was made by Katherine Bielski-Medina, seconded by Julie Des Jarlais, to purchase and install additional security surveillance cameras at Grove, Howe, Mead,**

**THINK, Washington, Woodside, Pitsch, Wisconsin Rapids Middle School, East Junior High, Lincoln High School and River Cities High School from Systems Technology at a total cost of \$68,202.00 to be funded from Fund 46 in accordance with the District 10-year Facility Plan. Motion carried unanimously.**

#### IV. Updates and Reports

##### A. Purchases – Update

Updates provided on the following invoices, bid specs, and purchase orders:

- Altmann - \$17,109.25 - App #10 - Quadplex – Final
- Arrow Precision - \$14,815.00 - Asphalt Services Washington Elem - B&G Budget
- AWSA - \$12,827.00 - Membership Dues - District Budget
- City of Wisconsin Rapids - \$15,634.70 - Police Liaison - Community Service
- Daktronics - \$12,050.00 - Server & License - SH & Technology Budgets
- Emmons Business Interiors - \$23,705.08 – The Bridge Classroom
- Imagine Learning LLC - \$15,125.00 – Central Oaks K-12 Digital Libraries
- Linq - \$21,610.90 - Software - Business Office
- Miron Construction - \$1,801,418.74 - App 5 - Senior High – Referendum
- Miron Construction - \$880,082.03 - App 3- Think & Mead - Referendum
- Miron Construction - \$175,858.58 - App 3 - Grant, Howe, Washington – Referendum
- Miron Construction - \$189,909.75 - App 2 - RC, WRAMS & Other Elem - Referendum
- Nassco Inc - \$36,645.75 - Paper - District Supply Budget
- Robinson Brothers - \$11,270.00 - Abatement - Woodside - Referendum
- Stratford Sign Company - \$16,100.00 - Signs - Quadplex
- Skyward - \$43,977.42 - Student Software - Various Budgets

##### B. School Bus Rerouting – Update

Over the course of the past few weeks, Lynx Transportation Solutions, Lamers Bus Lines and Safe-Way Bus Transit have been working on school bus routes. At this time, they have completed the secondary morning and afternoon routes which consist of 27 routes. Last school year there were 37 secondary routes. Over the next couple of weeks elementary routing will take place. Through the month of August, the Administration will be reviewing policies and procedures pertaining to walking distances to school and pay-to-ride requirements, and provide further updates to the Board in September.

#### V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items for consideration at the regular Board of Education meeting:

- BS-1 Board Policy 451 - Student Insurance Program – First Reading
- BS-2 Board Policy 780 - Insurance Management – First Reading
- BS-3 Skyward Financial Software Conversion
- BS-4 Interactive Flat Panel (IFP) Purchase
- BS-5 Security Surveillance Purchase

#### VI. Future Agenda Items

John Benbow, Jr. adjourned the meeting at 7:20 p.m.